



## **ARCHIVAL POLICY FOR ANY MATERIAL EVENT OR INFORMATION DISCLOSED TO THE STOCK EXCHANGE**

### **1. Preamble**

The Board of Directors (the "Board") of Sunshield Chemicals Limited (the "Company") has adopted the following Archival Policy with regard to any material events or information which is disclosed to the Stock Exchange.

### **2. Purpose**

The purpose of this Policy is to archive any of the material of events or information which is disclosed by the Company to the Stock Exchange prior to the period of five years in terms of Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 (Listing Regulations).

### **3. Policy**

Any disclosure of events or information which has been submitted by the Company to the Stock Exchange under Regulation 30 of the Listing Regulations and Policy of the Company (Disclosed Information) will be available on the website of the Company for a period of five years from the date of its disclosure. Disclosed Information which is over five years old will be archived from the website of the Company. Anyone intending to review Disclosed Information which is over five years old may write to Compliance Officer of the Company.

### **4. Communication of this Policy**

This Policy will be communicated to all Directors and employees of the Company. This Policy shall also be posted on the web-site of the Company.

### **5. Amendment**

Any change in the Policy shall be approved by the Board of Directors of the Company. The Board of Directors shall have the right to withdraw and / or amend any part of this Policy or the entire Policy, at any time, as it deems fit, or from time to time, and the decision of the Board in this respect shall be final and binding.